



DAYCARE
Shaping the future one child at a time

AGREEMENT BETWEEN CHITTER CHATTER DAYCARE (Pty) Ltd

& RESPONSIBLE PAYEE

LEGAL ENTITY

Account No:

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Read childcare agreement contract carefully, complete all relevant areas, initial each page & place signature on allocated line

Class

Sweet pea - 12 to 18 months	<input type="checkbox"/>	Sweet pea - 18 to 24 months	<input type="checkbox"/>
Lily - 24 to 36 months	<input type="checkbox"/>	Water Lily - 36 to 48 months	<input type="checkbox"/>
Daisy - 48 to 60 months	<input type="checkbox"/>	Aftercare - 5 to 10 years	<input type="checkbox"/>

Learner Details

	Name	Surname	DOB
<i>Learner 1</i>			
<i>Learner 2</i>			
<i>Learner 3</i>			

Tuition Fees

REGISTRATION FEE (non-refundable)

New Learner - R190.00	<input type="checkbox"/>	Existing Learner - R180.00	<input type="checkbox"/>
New Family – R300.00+	<input type="checkbox"/>	Existing Family - R200.00	<input type="checkbox"/>

CALCULATED ANNUAL FEES

<u>Term 1</u>		<u>Term 2</u>		<u>Term 3</u>		<u>Term 4</u>	
January	R	April	R	July	R	October	R
February	R	May	R	August	R	November	R
March	R	June	R	September	R	December	R
YEARLY TUITION FEE						R	
MONTHLY TUITION FEE						R	

Initial





It will remain at a fix price regardless of hours attended.

Payments are due in advance each Month, (unless special arrangements are made).

I understand that the above rate is subject to change or increase annually as conditions may require, but that I will receive at least two weeks' notice prior to any changes.

Payment Method			
Via cash at retail outlet or post office	<input type="checkbox"/>	Via debit order	<input type="checkbox"/>
Via EFT	<input type="checkbox"/>	Via Credit card	<input type="checkbox"/>

Payment Date			
15 th	<input type="checkbox"/>	1 st	<input type="checkbox"/>

*I understand that **Chitter Chatter Daycare (Pty) Ltd** will be closed to observe the following holidays.*

PUBLIC & SCHOOL HOLIDAY'S	
<ul style="list-style-type: none"> • Easter Holiday • Freedom Day • Workers Day • Eid Al-Fitr (Muslim Holiday) • Daycare workshop or training week - <i>To be confirmed via yearly planner</i> 	<ul style="list-style-type: none"> • Women's Day • Heritage Day • Freedom Day • Eid Al-Adha (Muslim Holiday) *Optional
SCHOOL TERMS FOR DAISY & WATER LILY CLASS ONLY	
<ul style="list-style-type: none"> • Term 1: 14th Jan to 15th Mar 2019 • Term 2: 25th Mar to 14th Jun 2019 	<ul style="list-style-type: none"> • Term 3: 24th Jun to 20th Sep 2019 • Term 4: 30th Sep to 13th Dec 2019

TERMINATION NOTICE

I understand and agree that I must give a month's written notice prior to the withdrawal of my child from the Daycare centre / facility. All outstanding tuition fees must be settled prior to termination as well as a month's written notice fee. I agree that Chitter Chatter Daycare (Pty) Ltd, has the right to take legal proceedings in the event of default payment arrangements.

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ABSENTEE POLICY

I understand that I will receive no reduction in the monthly tuition fee for the days that my child is absent, ill, family issues or for any other reason. This applies to the term holidays set out in this document as well.

OVERDUE / ARREARS / NON-PAYMENT

A late penalty fee will be added to all overdue accounts by the 5th of the month following the due date.

*A minimum penalty fee of **R100.00** will be added to the invoice generated for the new month.*

*An interest fee will be added to accounts outstanding more than **30 days** with a minimum fee of **5% + R100.00** to the total value of the invoice.*

In the event of default payment by the second month, a childcare suspension letter will be issued, and services will automatically be suspended until full payment has been received. Please be mindful, that in the event of suspension more than two months, your child's spot will become available to a child or family on our waiting list.

DECLARATION OF ACCEPTANCE

*I agree to the above rules and regulations pertaining to the tuition fees as set out by **Chitter Chatter Daycare (Pty) Ltd.***

*I agree that in the event of default payment or non-payment, **Chitter Chatter Daycare (Pty) Ltd** has the legal right to external collections and that all cost will be my responsibility. I also agree that **Chitter Chatter Daycare (Pty) Ltd** has the right to report my default payment history to the **National Credit Regulation Agency (NCR)**.*

INDEMNIFY

*I hereby authorize **Chitter Chatter Daycare (Pty) Ltd** duly authorized verification agent, **pbVerify** or **Sage Pay (Pty) Ltd**, to access my Personal Information and conduct background screening checks including, but not limited to, credit, employment references, criminal record, fraud prevention, ID verification and Risk assessment analysis.*

Initial





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PAYEE INFORMATION

Name

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Surname

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Date of Birth

D	D	M	M	Y	Y	Y	Y
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ID Number

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Address

Postal Code

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Suburb

City

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Tel No

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Cell No

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Email address

I, (Name & Surname) _____ have read, understand, and agree to comply with **CHITTER CHATTER DAYCARE (Pty) Ltd** Policies, Procedures and Financial Agreement. Any requested changes after this signature must be in writing and signed by both parties, except for parent default of payment, in which the services will be terminated after the third Month of non-payment.

School Stamp

Payee signature

Principal signature

